**Membership and Terms of Reference for 2015/16**

**Purpose**

For information.

**Summary**

For members to note the membership (set out on the page before the agenda in this pack) and agree the Terms of Reference of the Board for 2015/16.

|  |
| --- |
| **Recommendation**Members note the membership of the board and agree the Terms of Reference.**Action**Officers respond accordingly to members’ direction. |

|  |  |
| --- | --- |
| **Contact officer:**  | John Wilesmith |
| **Position:** | Member Support Officer |
| **Phone no:** | 020 7664 3363 |
| **Email:** | John.wilesmith@local.gov.uk  |

**Terms of Reference**

# The purpose of the LGA Councillors’ Forum is to provide an effective means of holding the LGA to account by:

# Receiving reports from the LGA Board Chairs, providing views and challenge;

# Discussing topical cross-cutting issues impacting on local government to ensure effective connections are being made across Boards.

# The LGA Councillors’ Forum may:

# Receive briefings and hold discussions on topical issues impacting on local government, to ensure members have sufficient information to hold the LGA to account;

# Request the attendance of external speakers where that supports the Forum in carrying out its role.

**Quorum**

1. One third of the members, provided that representatives of at least 2 political groups represented on the bodyare present.

**Political Composition**

1. Conservative group: 41 members
2. Labour group: 40 members
3. Independent group: 10 members
4. Liberal Democrat group: 9 members
5. Substitute members from each political group may also be appointed.

**Frequency per year**

1. Meetings to be held five times per year.

**Reporting Accountabilities**

1. The LGA Councillors' Forum is an advisory body that provides a steer to the Local Government Association LGA Executive on current priority issues for local government.